

SEAFORD COMMUNITY PARTNERSHIP

Minutes of Steering Group Meeting 14 held at St James' Club (Seaford Volunteers) 9th January 2002

Present:

Cllr David Schueler
Mary Crutch
Maggie Simons
Christine Hart

Cllr Michael Murphy
Tony Rowswell
Ted Cowdrey
Christine Sinclair

Cllr Jon Freeman
Cllr Laurie Holland
Joan Pearce
Owen Clifford

1. **Introductions and Apologies**

Apologies received from Colin Brown, Duncan White, Paul Rideout, Pauline Gower, Sue Moffatt,.

2. **Minutes of Meeting No.13 - 5th December 2001**

Agreed

3. **Reports from the Thematic Task Groups**

3.1 **Farmers Market** (Christine Sinclair)

Christine Sinclair gave a comprehensive presentation on the proposals for the Farmers Market including its aims and proposed organisation. Four pilot markets are proposed in June/July and a bid is being prepared for funding of set-up charges. Based on experience in other towns it is anticipated that the town traders will receive an overall benefit in trade because of the expected influx of non-residents as well as residents keen on buying locally produced Sussex food and provisions. The project received overall approval from the Town Council at the presentation given to them the previous evening.

3.2 **First Stop Shop and Seaford Forum** (Jon Freeman and Mary Crutch)

a) Stage 1. The bid for £5000 to cover computer and other equipment for the initial First Stop Shop in the Old Town Hall had to be resubmitted because the first bid had been lost. Existing equipment will be used initially, if necessary. Leasing arrangements are to be discussed with Seaford Town Council.

b) Stage 2. The next task group meeting is due in early February. It is important that the station re - development project be discussed with GOVIA and Railtrack as soon as practicable as this would appear to be the most suitable site for a combined Library and First-Stop / Information Centre with facilities for community activities including basic skills training.

c) Seaford Forum 25th January 2002

There has been an encouraging response to the invitations and about 40 people are expected to attend from a wide range of organisations in the town. A Ploughman's lunch will be served. Speakers have been arranged to cover 'Working in Partnership', the new Primary Care Trust arrangements and new provisions for Care for the Elderly.

3.3 **Cradle Hill Industrial Estate Improvements** (Peter Sinclair)

A letter has been sent from LDC advising that all the proposals which had been promised have now been carried out. The traders' reactions and acceptance of this is awaited.

3.4 Transport and Safe Routes to School (Ted Cowdrey)

Following Ted Cowdrey's presentation on the proposals to the Seaford Town Council Planning Committee at their meeting on December 6th - it was agreed that the first stage of the Steyne Road and Sutton Avenue project due to start early in 2002 should be in line with the designs already established and any changes must be deferred until a second stage.

The information received as a result of the various public surveys carried out in the press and at fairs etc is being processed in conjunction with Seaford Head Community College

3.5 Seafront Improvements, Tourism and Culture (David Schueler)

The meeting of interested parties has been arranged for 15th January with Jackie Ellis, LDC Tourism and Arts manager in attendance.

Since Seaford will become one of the gateways to the proposed National Park, it was suggested that a meeting should be held with John Crawford, Chief Executive of LDC, to discuss the implications for the town.

3.5 Cinema Club

The Leisure Centre staff are to be asked how many stewards would be required per performance. Some concern was raised about the additional traffic that would be generated by the cinema club as at peak times the car-parking is very stretched and local residents would be disturbed by excessive on-street parking or even drop-offs and pick-ups. Volunteers were invited for a task group to look further into the partnership's participation in this project.

4 JOINT BID WITH OTHER TOWNS FOR INTERREGIII FUNDS

David Schueler, Peter Sinclair and Ted Cowdrey reported on the meeting held with SDCVS and representatives from other towns in December and the presentation on the INTERREG proposals

- Agreed consider common themes based on **Guidelines Priority 1** (Strengthening cross-border co-operation in the service of the citizen)
 - to develop a more "people - orientated" dimension to INTERREG
 - to promote lifelong learning, education and training
 - to enable citizens to benefit more directly from, and become more aware of the INTERREG IIIA initiative.
 - to establish local needs analyses to enable more accurate measurement of the programme's impact on the local population
 - to increase mutual cultural awareness and knowledge of the cross-border territory
 - to develop co-operation in new spheres relating to the areas of community safety, health and community development

Measure 3 - Developing co-operation in the areas of community development, community safety and health - recommends two types of activity

Activity 1 - Community Development, social inclusion, health and social cohesion

Activity 2 - Public safety and security

Issues of social inclusion, highlighted in the Commission's INTERREG guidelines, are of key importance on both sides of the Channel, with similar challenges being faced, but varying approaches being taken. There is great potential for innovation and joint solutions around social and community issues within our area.

This measure will focus on all aspects of the well being of communities (social, environmental and economic). It will tackle health, crime, exclusion and deprivation as factors affecting personal and community well being, as well as the communication and accessibility elements in order to engage people fully in relevant services.

Particular attention will be given to projects which:

- respond to social inclusion issues, and work in particular in partnership with local authorities and community and voluntary organisations
- directly involve citizens in the implementation of the projects
- address local community needs
- improve the quality of life of the population
- network associations working in the field of social actions
- have the citizen as ultimate beneficiary

- Contact at ESCC - Veronique Poutrel, European Officer 01273 482859
veronique.poutrel@eastsussexcc.gov.uk
- Kent and Sussex included (so the competition for funds will be greater than Interegg II)
One programme per frontier
One pot of money
One joint project leader (either French or English)
One Managing Authority (Rouen)
One Paying Authority - (If English Project Leader, from DT&R - If French, from France (currency not known yet)
- 3 rounds per year
- up to 50% of total cost
- Match funding (details must be in place before applying)
- In-kind contributions - detailed in schedule
- One project/one measure

It was agreed that a meeting of task group leaders should be held on 16th January to discuss which projects should be put forward to SDCVS for consideration.

5 Partnership Constitution

Further information had been provided by SDCVS on the points raised following the workshops held in November

Company Name agreed as **"The Seaford Community Partnership"**

Object of the company shall be

"To promote and develop the social, economic and environmental well-being of the communities and residents of Seaford and environs"

Under General Meetings - point three- the question was asked, do we need a specific number of trustees to call upon?

The answer is no, but should happen at a board meeting - can specify percentage of members needed to call one also - e.g 10% of membership or 10 members, whichever is the greater.

How is representation agreed? Need to specify this in a head of terms document, **but should get approval from all existing organisations to nominate a representative to the board.**

Agreed for the present not to charge for membership

Does board of trustees need to be - or can it be - representative as with present set up as laid out in terms of reference?

Does not need to be but in order to maintain balance etc, may wish to define this as above

All trustees are directors

Nominations are required for three officers i.e Chairman, Secretary and Treasurer (or Finance Officer)

Also all trustees (i.e representatives from various organisations) need to sign form after approval from their organisations

6 Seminar and Presentation to Seaford Town Council

The presentation on the Partnership's activities was given by the task group leaders to the Town Council on 8th January. The description of the partnerships' projects encouraged a lively discussion. Feedback after the meeting indicated satisfaction that the presentation had taken place and councillors are now clearer about our activities (and how they fit in with the council's work), which received general approval and good wishes for their success.

7 Skills Demand and Supply (Chris Hart)

Chris Hart reported on a wide range of activities and initiatives which are being developed to meet the serious lack of skills in East Sussex and particularly in this part.

These range over education and training for technical skills at basic and advanced levels, in assisting training of supporters and carers and of people with learning difficulties. Outreach facilities are to be provided for those, such as the elderly and infirm, with a lack of access to learning.

A new ITC co-ordinator has been appointed, who is looking particularly for business clients looking for help in developing IT facilities and skills. In particular there is a £48 training course available in the SAGE accounting packages.

8 LSP Meeting 27th November

Further discussions had taken place on the membership and terms of reference for the LSP and the next meeting is arranged for Tuesday 29th January 2002.

9 Any Other Business

Date of next meeting - Wednesday 6th February 2002 at St James' Club at 5pm

DS/5/02/2002

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