

SEAFORD COMMUNITY PARTNERSHIP

Minutes of Steering Group Meeting 18 held at St James' Club (Seaford Volunteers) Wednesday 1st May 2002

Present:

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| David Schueler | Mary Crutch | Cllr Laurie Holland |
| Ted Cowdrey | Peter Sinclair | Joan Pearce |
| Linda Hallums | Stuart Adcock | Tony Rosewell |
| Owen Clifford | Mike Murphy | Pauline Gower |
| Audrey Whitney | Paul Rideout | |

1. INTRODUCTIONS AND APOLOGIES

Apologies from Sue Moffatt, Colin Brown, Duncan White, Maggie Simons, Jon Freeman, Chris Hart

2. MINUTES OF MEETING NO.17. 10th April 2002

Minutes - Agreed

Matters Arising - It is understood that LDC are arranging a meeting directly with Seaford Football Club, not including Seaford Town Council - so SCP have not pursued attendance.

2a. BANK ACCOUNT

- (i) It was resolved that a bank account or accounts be opened with HSBC Bank (plc) and the Bank is authorised to:
 - a) pay all cheques and other instructions for payment signed on behalf of the Partnership by the Chairman, Vice-Chairman, Treasurer and Secretary (two out of the four signatures are required on each cheque) whether any account of the Partnership is in debit or credit:
 - b) deliver any item held on behalf of the Partnership by the Bank in safe keeping against the written receipt of the signatory; and
 - c) accept the signatory as fully empowered to act on behalf of the partnership in any other transactions with the Bank.
- (ii) That any debt incurred to the Bank under this mandate shall, in the absence of written agreement by the Bank to the contrary, be repayable on demand.
- (iii) That the Secretary is authorised to supply to the Bank as and when necessary with lists of persons who are authorised to sign, give receipts and act on behalf of the Partnership and that the Bank may rely upon such lists
- (iv) That these resolutions remain in force until cancelled by notice in writing to the Bank signed by the Chairman or Secretary acting or claiming to act on behalf of the Partnership and the Bank shall be entitled to act on such notice whether the resolutions have been validly cancelled or not.

3. REPORTS FROM THE THEMATIC TASK GROUPS

3.1 Farmers Market (Christine Sinclair)

New Opportunities Fund have advised in a letter of 23rd April 2002 they have approved a grant of £4900. Part payment of this is expected around end of May.

It is noted that monitoring of the terms of the agreement is quite onerous.

(Draft proposals for an Equal Opportunities Policy/Statement and Green Housekeeping Policy still to be circulated for comment and use in future bids).

LDC have approved road closures on 20th June, 18th July, 15th August, 19th September

A consultation meeting is being arranged with local shopkeepers to advise them about the proposals for the market.

Christine is continuing to contact prospective stallholders with a target of at least twelve for the opening market.

It was agreed that a management committee should be formed comprising David Schueler, Mike Murphy, Pauline Gower and Ted Cowdrey. The first meeting arranged for Friday 10th May at 1.30pm at St James Club

It was agreed that Christine Sinclair should be the Market Co-Ordinator and a contract is to be drawn up for her services.

Paul Rideout and Christine were thanked for their hard work in organising the market and Paul was particularly thanked for the expertise he has brought to this project.

3.2 Skills Demand & Supply (Chris Hart)

Chris Hart has reported that a bid for £64500 has been submitted to South East Learning and Skills Council for funding of a Flexible Training Programme for Small and Medium Enterprises. The need for training in firms consisting of a couple of owners or a few employees has been identified. The training can be either for vocational skills or in business management/accountancy etc. Provision would be available to compensate for productive time giving way to training.

3.3.1 First Stop Shop and Seaford Forum (Jon Freeman and Mary Crutch)

First Stop Shop

a) Stage 1.

The official opening of the INFONET at the Old Town Hall is confirmed for 24th May at 10.30am and the press are being asked to attend.

Mary Crutch referred to a leaflet describing reconditioned old railway carriages and the possibility of accomodating one in Seaford could be explored as an interim information centre.

UFI - a learning scheme for people not in employment was discussed. This could apply to children from 14 to 16 years who find conventional education difficult.

Possible grant sources could be SEED or the Children's fund. A meeting with Jane Spence is to be set up to discuss this and also the Introduction to Sport programme at Newhaven.

b) Stage 2.

A meeting had been arranged with Neil Brown on 2nd May at the Station to review the regeneration possibilities.

c) Seaford Forum

The next Forum will take place on Friday 24th May. Speakers - Stuart Adcock on the Cinema, Christine Sinclair on the Farmers Market and Ted Cowdrey - Safe Routes to School.

(It was noted that the Seaford Clean-Up is also scheduled for 24th May)

A further meeting is scheduled for Friday 26th July and suggested subjects are Youth, Seaford and Marine Festival (David Schueler)

d) Publicity

It was agreed that the press needs to be updated on the general progress of the SCP - David Schueler will prepare an article for this purpose and a newsletter would also be useful for distribution at the Forum and at points such as the library, TIC, Hurdis House etc.

3.4 Cradle Hill Industrial Estate Improvements (Peter Sinclair)

LDC has had a meeting with the tenants - all except for one. The big issue is security and particularly petty vandalism.

Traffic matters are awaiting Sue Moffatt. A particular point is the legalities of the narrow road and pinch points (where a farmer may own the land).

It would be useful if STC could lobby LDC regarding the availability and affordability of possible incubator units. The estate needs the introduction of Broadband or ISDL

communication channels to encourage small hi-tech businesses, but there is also the opportunity of developing small conventional trades e.g painters and decorators.

3.5 Transport and Safe Routes to School (Ted Cowdrey)

Ted reported that the information obtained from surveys of parents and children has now been entered on to maps to show comprehensive routes taken to schools. The reasons for various transport means to school have also been collated.

This has firmly established the popular crossing routes over the A259.

Mike Murphy is now talking to Colin Clark regarding the implications of this information and what can be done to ensure safer crossings at the most frequented areas. It is proposed to ask Colin Clark to attend meetings of this task group to discuss the matter in detail.

It is intended to publicise the safe routes and also ask schools to educate the children on which routes to take.

Chyngton School is applying for ECO status and would appreciate help from the Partnership to achieve this.

The circular NCN route around the town is to be written up and arrangements made for completing the North section..

It requires mainly marking out using footpaths, bridleways and field perimeters behind Cradle Hill, Chalvington to Firlle Road and Grand Avenue.

National Cycle Fund money may be available - it is a project fund (identifying the Cuckoo Trail and using mill posts)

ESCC Transport Strategy Department (Chris Tree) have made contact re setting up a strategic transport discussion group and also a local one. It was agreed that Ted Cowdrey should be the SCP representative.

3.6 Seafront Improvements, Tourism and Culture (David Schueler)

The Seafront Improvements and Culture committee met on 24th April and further discussions took place on plans for a heritage trail, with appropriate signage and also the refurbishment of the Salts and seafront.

Andrew Elliston is working on his plans for the refurbishment of the Salts

The Seaford Maritime Week Festival Committee had met again and continued to work on a programme for the joint Seaford and Newhaven Spring Bank Holiday weekend from 24th to 26th May 2003, which coincides with the 200th anniversary of the Newhaven Lifeboat Society. It was also agreed that Seaford's Clean Beach Flag-raising ceremony should take place at this weekend. A number of organisations have been contacted to put on functions.

3.7 Cinema Club

Stuart Adcock reported that the grant received is being used for the blackout curtains but further funding is required for suitable seating.

The programme is for showings as follows:

21st September - Afternoon performance at 2.30pm

19th October Family film at 7.30pm

November Childrens film at 2.30pm

December Childrens Film at 2.30pm

4 volunteers will be required at each performance. Audience capacity will be 199 maximum. Because of the funding source anti-drug banners will need to be displayed.

A questionnaire is to be prepared via FSB on the demand on the premises.

4. JOINT BID WITH OTHER TOWNS FOR INTERREGIII FUNDS

SDCVS are talking with University of Sussex regarding the towns joining in with a bid for INTERREG III funds for training Community Development Workers. This would involve Seaford committing the £5000 promised from the Town Council, for which we would have the dedicated service of a community worker. Further information to be obtained from SDCVS

5. THE SEAFORD COMMUNITY PARTNERSHIP CONSTITUTION

The nominated officers' names have been sent to SDCVS. Letters are being sent to the founder organisations regarding appointment of their representatives as directors/trustees.

6. LOCAL STRATEGIC PARTNERSHIP

Details of the SCP work and membership has been provided for the LSP web site.

Owen Clifford reported that the next meeting will be held at the end of June.

All partnerships are now in place (Lewes first meeting early May)

The Rural Partnership is being organised.

The LSP is to draw together common themes and to champion themes in each area.

These will be decided at the next LSP meeting e.g developing youth services

7. ANY OTHER BUSINESS

Seafront cycling - Mike Murphy and Jon Freeman are meeting Colin Clark for a presentation on the final scheme. It is hoped that work can start before the end of this financial year

An application form has been received from the Town Council for grants for the year 2002/2003.

Chairman will submit this.

Date of Next Meeting - Wednesday 12th June 2002

DS/June 2002

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