



**Minutes of the Local Strategic Partnership meeting held on Monday, 30<sup>th</sup> of June 2008 at 10 am in Southover 7&8.**

**Present:**

Tracey Evans (Chair) (TE)  
 Owen Clifford (OC)  
 Carina Hinkley (CH)  
 Ila Mazumdar (IM)  
 Penny Shimmin (PS)  
 Gordon Bull (GB)  
 Lyn Kemp (LK)  
 Ian Kedge (IK)  
 Debby Matthews (DM)  
 Jane Boyfield (JB)  
 Natalie Carron (NC)  
 John Webber (JW)

Newhaven Strategic Network  
 Lewes District Council  
 Lewes District Council  
 Sompriti  
 NCDA  
 Lewes CRP  
 SCP  
 Lewes District Council  
 SDCVS  
 Hastings & Rother PCT  
 Sussex Police  
 LTP

1) Introductions and Apologies	ACTION REQUIRED
<p><i>Apologies were received from:</i></p> <p>Richard Watson East Sussex Downs and Hastings Rother PCT            Tom Hawthorne RVRC            Liz Lee REGEN            James Mc Cleary LDC            Ian Chisnall Churches Together</p>	
<p><b>2) Minutes of the last Meeting held on 31<sup>st</sup> March 2008.</b></p>	
<p>The minutes of the last meeting on the 31<sup>st</sup> March 2008 were verified with minor amendments.</p>	
<p><b>3) Matters Arising</b></p>	
<p><b>3.1 Attendees:</b></p>	
<p>Area Partnerships and thematic groups were required to put together a list of named members plus people who could stand in for them. This is to have more consistency in attendance at these meetings and it is important that all members are represented.</p> <p>Carina has still not received these lists.</p>	<p>All - Carina to be provided with the names of representatives, together with an alternative contact. Carina to then</p>

	circulate a structure diagram including roles.
<b>3.2 Sussex Enterprise:</b>	
TE to follow up with Lisa Schrevel regarding nomic partnerships.	
<b>3.3 SCS</b>	
TE and SH had completed their actions. SH met with RW.	
<b>4) The future of the role of the Area Partnerships and Development Workers</b>	
<p>OC had a meeting with area partnership chairs and steering groups where the future of the area partnerships was the main issue.</p> <p>LDC will provide funding for the Community Development workers until March '09 but the issue is how this will be taken forward as LDC cannot continue funding, which also puts a question mark over their future role.</p> <p>OC explained that the five Area Partnerships have been set up to identify specific projects, but they have been lacking funding.</p> <p>OC explained that local developers have to contribute funds to the local community (Section 106). Over the past two years a number projects are outstanding due to the delivery capacity. Also, the 106 agreement is built in the planning process, which makes it unpredictable.</p> <p>CMT have considered this and have put some money towards community consultation. OC has developed a list of outstanding projects ( 7 pages)</p> <p>He wondered if there was a role for the development workers to work with the Area Partnerships to consult and also establish what is in the area.</p> <p>Monies have to be spent on specific areas such as landscape, outdoor play areas, and local transport.</p> <p>There could be a more active role for the Area Partnerships e.g. setting out the criteria for spending. Regarding the future development, it would be a good approach to establish which projects are needed.</p> <p>GB enquired about the amount. OC replied 1.4 million capital money has been unspent but he is also enquiring about the revenue funding. PS commented that skills are required for such planning and the community needs to be informed.</p> <p>GB commented that the issues are wider, also regarding designing out crime. OC explained that the LSP has a role linking the SCS with the LDF, but closer integration is needed. DM is happy to take this forward.</p>	<p><b>ACTION OC to circulate list and also put on website.</b></p>

<b>5) Area Partnership Updates</b>	
<p>Reports had been previously circulated DM asked if chairs wish to add anything.</p> <p><u>Rural</u> TH advised that the rural areas are focussing on a sustainability concept. Alex McGillivray and TH are looking into developing a rural sustainability toolkit.</p> <p><u>Lewes</u> JW voiced real concern over the future funding of the developmental workers, he is actively seeking funding</p> <p><u>Seaford</u> LK explained that there is now a group dealing with the town centre set up.</p>	
<b>6) Thematic Groups update</b>	
<b>6.1 Environmental Subgroup (Ian Kedge)</b>	
<p>IK reported from the climate change conference in April held in Eastbourne. He is aspiring to change the carbon footprint in the district and wants to discuss this with the area partnerships. He would like to attend their meetings. He would also like to discuss this issue with the police, fire service and PCT.</p> <p>Discussions are also needed on what procedures and practical actions are set in place if disasters do take place i.e. water levels rising and heat waves leaving water shortages etc. This is also part of the LAA (adoption and resilience)</p> <p>In Seaford several events will take place across the district. IK commented that a lot is happening, but more work is needed, especially involving the rural areas.</p>	
<b>6.2 Crime Reduction Partnership (Gordon Bull)</b>	
<p>GB updated that the CRP's priorities are alcohol related ASB and vehicle crime and safety. A number of working groups have been set up. The budget of the LATs had to be reduced. GB will try and find more funding from another sources. The government asked for 14% of the funding back last year and funding has stayed on the same level this year.</p>	
<b>6.3 The Improvement Partnership (Richard Watson)</b>	
<p>RW reported that the "choosing health action plan" is to follow shortly. On the 13<sup>th</sup> July Wave Leisure centre are hosting a sports and fun day to tackle obesity.</p>	
<b>6.4 Children and Young People's Group (Owen Clifford)</b>	
<p>OC advised that the children and young people plan is in the process of being finalised, including priorities for the next 3 years and providing linkage to the LAA the focus is on positive activities.</p> <p>A £75,000 revenue bid has also been applied for should know in July if that has been obtained.</p> <p>Lewes District Council has placed a bid for 4 million "my place" capital funding. This is for the young people in Newhaven and ESCC will decide in July. Then a funding meeting could be set up to consider all</p>	

the options.	
<b>7) Update on Website, Youth Find and Integrated PoP Summary leaflet.</b>	
<b>7.1 LSP Website</b>	
CH advised the LSP website will be aimed at the general public. PTP has funded the project in the region of £1,300. The invoice needs to be submitted by the end of July but the work does not need to be complete by then. I.T. have confirmed that they have the resources to do the website. It was agreed that a working group needs to be set up to organise the content of the site and maintain it. The LSP information needs to be on the site i.e. all the minutes of meetings and action plans.	Action: CH, GB and DM to meet to discuss website.
<b>7.2 Youth Website</b>	
CH reported that Liz (person working on youthfind.com) had a meeting with the technical person of the project to iron out some technical issues so the website should be operational by the end of July. After this, Colin Anderson will meet with CH.	Action: CH to update
<b>7.3 Pride of Place Leaflet</b>	
CH showed the POP leaflet to the group. The leaflet was produced for the public to publicise the integrated Sustainable community Strategy. There were grave concerns that LDC and the LSP have not put any input into the leaflet. The 3 objectives set out in the leaflet do not represent the key issues in the district. The group agreed this is not acceptable and agreed to send any comments to CH, who will circulate the leaflet to all members. The current draft is to be rejected. The deadline for any amendments was meant to be 4 <sup>th</sup> July.	Action: Tracey will e-mail Strategic Partnership Officer ESCC and take the issue forward.
<b>8) Update on the Local Area Agreement</b>	
Sue Harvey will send an updated e-mail to the rest of the group.  There is a need for the LSP to be represented at the East Sussex Strategic Partnership meeting. All Local Strategic partnership chairs should attend the ESSP meeting, to ensure their priorities are reflected in the LAA	Action: TE will meet with Jeremy Leggett to push for change.
<b>9) Coastal Area Partnership Conference</b>	
TE updated that she has hosted a conference with Brighton LSP regarding economic links which could be made with Brighton. PS mentioned that she has a meeting with the chair of SEEDA in September to look at economic drivers along the coastal strip.	
<b>10) LSP Newsletter</b>	
CH displayed the CRP newsletter to the group. Something similar is needed for the LSP. The group was asked to send in stories for the newsletter, possibly one story for each area, and one thematic update. A draft newsletter is needed for the September meeting.	Action: IS will produce draft newsletter.
<b>11) Thematic Action Plans</b>	
OC explained that Sue Harvey was leading on this. The gaps in the current action planning are Housing and Economy the LSP needs to decide how to take this forward.	Action: CH and OC to identify gaps

CH mentioned that county are also working on Action Plans on the integrated POP strategy. As all LSPs are in different stages of action planning, this is highly complex.	
<b>12) Any Other Business</b>	
There was no any other business.	
<b>13) Dates and times of next meetings</b>	
The date of the next meeting is Monday 29 <sup>th</sup> September at 10am in Southover House.	