



Minutes of the [Local Strategic Partnership](#) meeting held on Monday 30th March 2009 at 10 am, in Southover House, rooms 7&8.

Present:

Cllr James Mac Cleary (JM) (Chair)	Lewes District Council
Garry Collins (GC)	ESFR
Owen Clifford (OC), Carina Hinkley (CH), Ian Kedge (IK), Sue Harvey (SH), David Kemp (DK),	Lewes District Council
Penny Shimmin (PS)	NCDA
Debby Matthews (DM)	SDCVS
Richard Watson (RW)	East Sussex Downs & Weald and Hastings & Rother PCT
Liz Lee (LL)	REGEN
Peter Crowley (PC)	Wave Leisure Trust
Lucy Dixon-Thomson (LDT)	ESCC (LAA Engagement Officer)
Lisa Schrevel (LS)	ESSP Co-ordinator

1) Introductions and Apologies	ACTION REQUIRED
Ian Chisnall, Jayne Boyfield, Ila Mazumdar, Carolyn Woods, Natalie Carron, Cllr Stroud	
2) Minutes of the last Meeting held on 15th December 2008.	
The minutes of the last meeting on the 15 th December 2008 were read and verified.	
3) Matters Arising	
3.1 Proposal for future monitoring of area partnerships and thematic group's progress against SCS – refresher of SCS	
CH advised that DK, CH and SH have meet to discuss the initiative. More work is needed but it will be ready to go out shortly.	
3.2 LSP Toolkit	
CH updated that the LSP toolkit will be available shortly.	
3.3 Annual Public Health Report	
RW is looking into the smoking cessation service and investigating ways of staying in contact with the young people who registered.	RW will forward PC Chlamydia screen testing leaflets to Leisure

<p>RW was unable to provide a report on the impact of the MMR vaccine since September.</p> <p>Gordon Bull (Sussex Police Authority, previous chair of the Crime Reduction Partnership) was not available to update the group on test purchasing Tobacco.</p>	<p>Centres.</p> <p>RW will provide a report on MMR at the next meeting.</p> <p>CH to raise at the next CRP/JAG meeting</p>
<p>3.3 CAA Framework - Briefing</p>	
<p>The group acknowledged that they had seen the CAA Framework. Sandra Prail (Audit Commission lead for Sussex) gave a presentation at the East Sussex Strategic Partnership on the 12th March regarding the CAA framework. A copy of the presentation is on the ESSP website. Principles of engagement have also been drafted and are currently out with partners awaiting comments. Once available they will be posted on the website.</p>	<p>If document required, contact CH</p>
<p>4) Linkage from LSP to Police Neighbourhood Panels</p>	
<p>OC updated the group on neighbourhood panels. The panels are a new initiative by Sussex Police as not as such CRP work.. 21 panels have been planned for the district and the majority of panels have met at least once. The CRPs main concerns were how the panel will link in with the local action teams and the 5 local area partnerships.</p> <p>All the CRP funding has been distributed between the CRP's three main action groups. Local Action Team and panels can bid for funding through these groups. In the longer term the local action teams may decide to change their focus (potentially merging them with Area Partnerships) or possibly disband if the panels were to be successful. The CRP will retain its commissioning role.</p> <p>OC informed that a new LSP Local Facilities subgroup will be set up and Peter Crowley (Wave Leisure) has agreed to chair it. The group will be aimed at identifying the gaps in the provision of local facilities, particularly those for young people and the barriers to access such as availability of public transport.</p> <p>LL aired her concerns over the impact of losing the development workers for the Area Partnerships as well as the budget loss of the LATs. LL cannot see how communities will benefit from this change. OC advised that this was due to the budget limitations this year and the need to streamline resources. More information is needed from the CRP to clarify the situation.</p> <p>PS commented that these latest developments to put in place Local panels originate from Police national targets, and have strategic implications for both the CRP and the LSP which needs to establish a view on this. PS also felt the way in which these matters were raised at the last CRP meeting gave little opportunity to consider the matter thoroughly and such conduct was wholly unsatisfactory and reflects on all LSP partners.</p>	<p>JM to get a CRP update regarding neighbourhood panels for the next meeting.</p> <p>NC to update at the next meeting</p>

<p>The following papers were requested from Natalie Carron as chair of the CSP:</p> <ul style="list-style-type: none"> - How will neighbourhood panels address strategic issues - How funding will be decided 	
<p>5) Economic downturn – activities of the partnership (Lewes Town Partnership, SDCVS, Business Conference, Financial Inclusion Hub)</p>	
<p>JM advised the group that a district wide Business Conference will be held at Tideway’s school on 30th April from 5.30pm. The aim of the conference will be to encourage the establishment of a Business Action Group to take forward this thematic action within the SCS, as one of two remaining gaps in the LSP delivery structure.</p> <p>DW reported that the Lewes Town Partnership held an event on Saturday (“Coping with the cutbacks”) at the Lewes town hall. The event was held to advise people on how to save money by saving the environment. Approximately two hundred people attended which made the event a success.</p> <p>DM reported that the SDCVS are working with other CVS’s across the county looking at evidence on how the financial downturn impacts on groups and their ability to tap into funding and increased demands on their services. A task group has been set up at County which is gathering all the information and being led by Mac LaMar.</p> <p>PS would like to see the impact the financial downturn has on local people as a future agenda item. The NCDA had placed a bid for lottery funding together with Citizens Advice Bureau East Sussex before the economic downturn took hold. A pilot will be running in July called the financial inclusion hub. It will be held in Newhaven. The hub will be run by NCDA, Shelter, Brighton housing trust and the Citizens Advice Bureau East Sussex. The pilot will be running over the next three years. The NCDA has seen a huge demand requesting debt, benefits and finance advice in recent times. This has resulted in pulling all agencies together to prevent people waiting 6 weeks to get some advice and support.</p> <p>The NCDA also operate a scheme entitled Newhaven Community Employment Partnership (NEWCEP). This supports people back into work, learning and volunteering. However, there are no additional monies, and the waiting list is already long. PS thought that this was an issue the LSP needs to address.</p> <p>JM advised discussions can take place after the Business conference on 30th April 2009 and once the Thematic action group has been established. This will take the LSP perspective forward. A county wide task force has also been set up to tackle the situation which the LSP can plug into. There is a need to find out which LDC officer is part of this task force.</p>	<p>JM will update the group at the next meeting.</p> <p>CH to find out who the Lewes District representative is on the county wide task force.</p>

<p>The new Business Action group will be asked to collate data on the economic downturn once established.</p> <p>RW informed that the HIMP will also start to collate data.</p>	
<p>6) Preliminary findings from the Place Survey</p>	
<p>SH updated the group on the place survey which is a national survey, focussed on quality of life issues and replaces the Best Value survey. The survey aims to collate statistics on the perception of public services and issues such as crime and anti social behaviour. All the East Sussex Districts and Boroughs were required to participate in the survey. IPSOS MORI was commissioned to undertake the survey and send out 3,000 questionnaires. LDC had a response rate of 49%, which is very positive. The results are now subject to weighting by the Audit Commission to complete the process. The results were to be published on 9th March but have been postponed as they are now being subjected to a quality assurance programme. SH has received some data back but this might change once the quality assurance has taken place. Trends show that the perception of Anti Social Behaviour has declined, but concerns about the lack of provision of activities for young people has increased.</p>	<p>SH to provide a more detailed update at the next meeting – subject to publication of the final data</p>
<p>7) Updates from Thematic Action Groups and Area Partnership Chairs</p>	
<p>7.1 Environmental Subgroup</p> <p>IK took the group through the valued environment priority action plan. Action is taking place on encouraging sustainable new designs and development but it is a slow process due to the development of the LDF. Work is to start soon on the flood defence works in the Cliffe area of Lewes so the action should turn from amber to green soon. Target NI186 (reduce Carbon usage by 3%) and NI188 (adapting to climate change) are being worked on with community groups. Work is also being undertaken with statutory partners. The district council has published its climate change action plan. The LSP and the themed group will need to help the council achieve the targets set. IK commented that the themed group is very public sector orientated and would welcome wider representation and any organisation who feel they could make a positive contribution are more than welcome to attend the meetings.</p> <p>More work needs to be undertaken in relation to increasing biodiversity levels and working with Natural England. LL enquired on the participation of town councils. IK advised that they are not linking in presently but they have been approached but have not participated in any activities. The East Sussex Strategic Partnership has agreed a county wide action plan linked to the Pride of Place sustainable community strategy. IK is looking to the county-wide climate change board to provide a strategic lead. One of the actions is to establish a county-wide partnership climate change award. This will help support the council in all their efforts in tackling climate change.</p>	

IK advised the group that LDC has a statutory duty to monitor the air quality and this is an ongoing responsibility that will be regularly reported upon.

7.2 Children and Young People's Subgroup

OC updated the group on the work of the Children's Services Planning Group (CSPG). The children and young people's plan (CYPP) has recently been reviewed and refreshed across East Sussex and a few of the priorities are currently being updated. There are 5 CSPG's across East Sussex and below each CSPG there are a number of Local Partnerships for Children (LPC's) that operate over a defined geographic area. Within the Lewes district there are 5 LPC's and several of them are piloting new activities and initiatives such as reducing obesity and funding and promoting positive activities for low income families. The Newhaven LPC has received £68,000 from government to run positive activities for children who are economically disadvantaged. If successful it may be extended across the district and county. This very local work will link in well with the work PC is undertaking with the facilities sub group. The sub group were looking at setting up a youth conference which was to be held in May. This has been postponed due to restructuring of the YDS which will take up to 6 weeks. A board will be set up to direct the work of the YDS to see where the priorities should be given to in terms of what outreach work is required across the district.

7.3 Health Improvement Partnership (HIMP)

RW took the group through the Lewes and Wealden Health Improvement Partnership Update for March. The next health improvement partnership is taking place on the 20th April.

A new group is being set up to discuss the health and well-being of older people across Sussex Downs and Weald. An evaluation report has also been considered regarding testing of electric blankets. RW is hoping to get the key statutory funders involved in looking at a further strategic approach in testing electric blankets. Reports have been received from the four sub groups (Accident Prevention, Tobacco Control, Food and Physical Activity and Mental well-being) each group has an annual budget of £10,000. The budgets have virtually been spent for 2008/09. Projects were commissioned from this funding and an evaluation process of these projects is taking place. Funding has been awarded for these sub groups for 2009/10. The PCT annual business plan for 2009/10 has been agreed by its board. RW will be aligning the key targets from the business plan with the sustainable community strategy to take to the next HIMP meeting. On the 1st April the PCT existing community services team will be transferring to a new body the National Health Service East Sussex.

7.4 Area Partnerships

Reports had previously been submitted to the group for the area

<p>partnerships.</p> <p>7.4.1 Rural Voices, Rural Choices (RVRC)</p> <p>MC informed the group that a new structure needs to be put into place for the RVRC meeting, as she does not think that RVRC is very effective in its current format. MC is the new chair of the group and the structure will be discussed at the next meeting on 8 June 2009.</p> <p>7.4.2 REGEN</p> <p>LL informed the group that funding has been obtained from the PCT for a cinema for older people as well as a pathfinder grant for a Parcour area at the Dell in Peacehaven, however, additional funding is still needed. REGEN is also working with Newhaven and Seaford on a joint sculpture trail.</p>	
<p>8) Current LSP structure</p>	
<p>OC discussed the handout about current LSP structures. Information on all the different sub groups is needed, he suggested a common terms of reference and scope should be established to link in to the SCS action plans. CH is currently mapping the groups' operating systems within the district. DM advised that the CSPG should also be considered part of the LSP structure even though it is not a direct Thematic action group.</p>	<p>E-mail CH any missing groups from the structure. An update will take place at the next meeting.</p>
<p>9) Future role of the Area Partnerships</p>	
<p>DM advised the group that the CVS will not be in a position to support the development officers from April onwards. The CVS will be able to continue the initiative with Lewes Town Partnership due to them gaining additional funding. LTP are also in conversation with RVRC about potential joint projects and use of their area development worker.</p>	
<p>10) Progress Through Partnership (PtP) Funding</p>	
<p>CH updated the group on the PtP funding allocations. £3000 has been allocated for this financial year. £1000 has been allocated for the business conference. £1000 for the youth conference which is to be held in June. £500 will go towards to debt road show and £500 will fund the Isn't It Bonkers event to be held in Newhaven.</p>	<p>Update at the next meeting</p>
<p>11) Local Facilities Subgroup</p>	
<p>PC updated the group on the sub group he is in the process of setting up. He will be e-mailing people next week inviting them to join the group. PC will also attach the terms of reference to the invitations. He acknowledged that there might be an overlap with the HIMP Group and the CSPG.</p>	<p>CH to contact future members</p> <p>RW will forward the terms of reference for the HIMP to PC.</p>
<p>12) Update on the LDF</p>	
<p>OC advised that the LDF is waiting for GOSE to approve the core strategy. Many studies are at different stages regarding housing needs, strategic flood risk assessment and the core strategy. The core strategy is planned for submission/consideration in 2010 with a planned implementation in 2011.</p>	
<p>13) Update on Section 106: Report from Owen Clifford to be noted</p>	
<p>OC took the group through a report detailing the spending plans for the 106 money on the children's play programme. OC advised the group that the play out project which is in its second year will be linking in with YMCA, NCD, Nippers and Action in Rural Sussex. The 106 scheme</p>	<p>OC to keep the LSP updated on progress.</p>

currently has £2m of capital for the Lewes District. OC informed that the delivery of projects has now started. In future the red, amber and green indicators on the report will be in letters rather than colours to aid photocopying and printing.	
14) Sustainable Communities Act 2007	
OC reported that LDC has chosen to opt into the sustainable Communities Act 2007. This is about the identification of community ideas for improving the well being of local communities that would require a change in legislation and/or funding. A process is being developed to take it forward. A series of Public meetings will take place to bring forward "ideas" from the community. The process is aimed at engaging individuals and representatives of the voluntary/community sector as well as the Area Partnerships and the Town and Parish Council's who are all crucial in this process The process will require a panel of volunteers to consider the ideas, and request for joining the panel will come out soon. The following stage will be for LDC to submit the ideas to the Local Government Association (LGA) who will in turn select some of the ideas for presentation to the Secretary of State.	OC to keep the LSP updated on progress.
15) Any Other Business	
There was no other business.	
17) Dates and times of next meetings	
The date of the next meeting is Monday 22nd June 2009 10am in Rooms 7&8 Southover House.	All to note.