



**Minutes of the Local Strategic Partnership meeting held on
Monday 14th December 2009 at 10 am, in Southover House, rooms 7& 8.**

Present:

Cllr James Mac Cleary (JM) (Chair)	Lewes District Council
CI Natalie Carron (NC)	Sussex Police
Debbie Matthews (DM) (Vice Chair)	Director of South Downs Voluntary Services, now 3VA
Owen Clifford (OC), Carina Hinkley (CH), Sue Harvey (SH), Nicola Kaye, Paul Hoppen (PH), Edward Sheath (ES)	Lewes District Council
Penny Shimmin (PS)	NCDA
Peter Crowley (PC)	Wave Leisure Trust
Garry Collins (GC)	ESFRS
Scott Lipa (SL)	Airs
Paul Hoppen (PH)	LDC
Melanie Cutress (MC)	RVRC
Sheila O'Sullivan	PCT
Ian Chisnall (IC)	Churches Together

1) Introductions and Apologies	ACTION REQUIRED
<p>Apologies: Ian Kedge, Keith Blackburn, Cllr Judith Ost</p> <p>Introductions were made.</p>	
2) Minutes of the last Meeting held on 14th September 2009 and Matters Arising.	
<p>The minutes of the last meeting on the 21st September 2009 were read and verified.</p> <p><u>Matters arising:</u></p> <ul style="list-style-type: none"> • CH has put the LSP diagram on the lvc website • The Self Assessment has been completed, circulated and comments have been incorporated before it was sent off to ptp • A ptp spending report had been circulated • SO informed that the PCT have appointed Sam Chiddington as 	<p>SO to send smoking cessation material electronically to CH for circulation</p>

<p>future rep for the LSP</p> <ul style="list-style-type: none"> • NC enquired whether the LSP would like a presentation about the Neighbourhood panels 	<p>CH to agenda for the next meeting</p>
<p>3 Further developments of the Local Development Framework</p>	
<p>PH updated on the LDF. A draft core strategy document has been developed which will be the overarching planning policy from now to 2026. The document is in the early stages and consultation will be ongoing until spring 2010. Topic based papers have been prepared, and District and Town and Parish Councils have been asked to confirm the content of their topic page, also with a view of demonstrating links to the Sustainable Community Strategy.</p> <p>There will be a workshop session at the next LSP Steering group meeting on the 27th of January, where work to date will be presented alongside policy options to open up a dialogue with the LSP, aiming for the adoption of the document in 2 year's time.</p> <p>IC commented that this is an exciting opportunity for the LSP to become involved into the LDF process.</p> <p>JM enquired about the public's involvement. PH confirmed that there has been public involvement such as exhibitions at Town and Parish Councils, which is often not the best way to engage, but legislative requirements need to be met.</p> <p>SL suggested setting up rural clusters within the next couple of months to assist and NC suggested involving the chairs of the Neighbourhood Panels in early January. IC offered support by the local churches network. SO will be talking to the PCT directors and will lead on the consultation.</p> <p>Area Partnerships will also be involved.</p>	
<p>4 PCT Draft Strategic Commissioning Plan</p>	
<p>Lisa Compton (PCT) was not able to attend the meeting, so this item is deferred to the next meeting</p>	<p>CH to agenda at the next meeting</p>
<p>5 Refresh of the Sustainable Community Strategy</p>	
<p>A report on the Refresh had been previously circulated. SH explained that the refresh will go hand in hand with the LDF process. Key areas will be around database refreshing, achievements and outcomes. SH asked the LSP to agree the process in terms of the timeframes.</p> <p>Keith Blackburn had informed CH before the meeting that he thought that the time frame was being unrealistic. SH confirmed that the timeframe is in essence a guideline and flexible. CH will report this back to Keith.</p> <p>PS commented that she has not received SH email. SH will check. The report will go to Cabinet, where it will be discussed.</p>	
<p>6 Ptp Update</p>	
<p>CH informed that all the bids the LSP have received have now been sent to ptp and she is waiting for a response. The remainder of the funding has been split up between the projects.</p> <p>IC expressed his disappointment that Lewes District LSP was the only one not to pool funding which sends out an unfortunate message and</p>	<p>.</p>

emphasised the risks attached to an isolated approach. SL agreed.	
7 Report from the LSP Steering Group	
<p>JM reported that the first meeting of the LSP Steering Group took place on the 18th November, where the format and the terms of reference of the group were discussed and set.</p> <p>An item on the agenda was how to re-organise the full LSP meetings. The LSP Steering Group will now have to role of receiving reports from the subgroups and area partnerships, while the full LSP should be looking at more relevant, external issues.</p>	
8 Future format of meetings	
<p>JM explained that the general consensus was that future meetings are to be based around a theme. Before anything was set in motion, JM wanted to get the agreement of the full LSP first. The next meeting on the 15th of Feb is to include an ice breaking session, including one to one sessions with members to find out what their role in the LSP is. But another theme was still needed for the next meeting.</p> <p>PS enquired about the membership of the Strategy group and JM outlined it, emphasising that the Strategy group had been set up to improve the LSP and to enable it to discuss thematic issues at future meetings.</p> <p><u>Future themes suggested were:</u></p> <ul style="list-style-type: none"> • Improving confidence (perception of crime) • Neighbourhood Panels • Adult Social Services • Consequences of an aging population • Rural issues, smoke alarms and vulnerable people • Local Facilities and the LDF • Place Survey • Transport issues <p>Any more suggestions, please email to Carina.hinkley@lewes.gov.uk</p> <p>JM emphasised that the whole LSP needs to be involved in organising and planning these conference style meetings. Also, the meetings will need to be outcome focussed.</p> <p>OC pointed out that if the meeting generate outcomes, they will need to be followed up, which would fall to the Strategy Group. JM agreed but added that it will also be a responsibility for all partners as well as the Thematic Groups.</p> <p>GC emphasises that this is an excellent opportunity for some real joint working.</p> <p>Regarding the future meeting, SH suggested consulting the seniors forum about their views of services provided and then see what partners deliver, and if the public is aware of that.</p>	

<p>IC stated that he is conscious of the danger to seek measureable outcomes with no extra resources. There is a danger that the Strategic Group would take on too much and CH would also not be in a position to cope.</p> <p>It was decided to theme the first meeting around the consequences of an aging population and services available, especially concerning dementia and stroke. Older people's forums will be invited. The meeting will consist of an icebreaking session, followed by short presentations and workshops.</p> <p>ACTIONS TO BE TAKEN:</p> <p>Statistical background – context in the District- Sue Harvey to investigate Annual report : Health and Wellbeing – Sheila O’Sullivan to organise with information from the “Closer to Home” events – health implications Feedback from Community Transport Issues: Scott Lipa Crime statistics concerning older people: Natalie Carron to organise</p> <p>Breakout groups will also take place, who will work on questions to establish priorities, which will be fed back to the whole group, who will in turn prioritise one or two themes to be taken forward. Priorities will then be divided into issues and actions.</p> <p><u>Groups to be invited:</u> Adult Social Care Age Concern Senior Forum Citizen’s Advice Bureau</p> <p>OC suggested the Phoenix Centre as future venue Carina Hinkley to organise</p> <p>CH to organise draft agenda and circulate to the group for comments</p>	<p>Sue Harvey Sheila O’Sullivan Scott Lipa Natalie Carron</p> <p>Carina Hinkley</p>
<p>10 Date of future meetings</p>	
<p>The next meeting will be on Monday, 15th of February 2010 at 10 am – Venue to be confirmed</p>	